

HOOKS ISD EXTRA CURRICULAR CODE OF CONDUCT



2020-2021

HOOKS ISD EXTRA CURRICULAR CODE OF CONDUCT

- | | |
|--------------------------|--|
| 1. Excused absences | Student must call the coaches office prior to absence. |
| 2. Unexcused absences | Failure to notify prior to absence or without a legitimate excuse. |
| 3. Excused makeup | Physical conditioning exercises designed to replace workout session. |
| 4. Unexcused | Same as excused makeup plus disciplinary action |
| 5. Makeup deadline | Next available date. |
| 6. Practice | All practices are mandatory. |
| 7. Washer/dryer | Staff use only. |
| 8. Transportation | Coaches may restrict students driving to/from school/field house. Parking in assigned areas. |
| 9. Athletic area | No horseplay, stay in your assigned area, no glass containers, any destruction—you fix or pay for it |
| 10. Valuables | Each student will keep valuables locked at all times. |
| 11. Vending machine | Notify coach of problems. Do not kick or shake vending machines. |
| 12. Ice machine | Off limits to all athletes |
| 13. Training room | Follow TR guidelines. |
| 14. Injuries | Report all injuries to your coach and/or athletic trainer. |
| 15. On file requirements | Every athlete must have a signed athletic packet on file with the Athletic Director. |
| 16. Travel waivers | A travel waiver is required to travel to/from athletic events in a vehicle not provided by the school. |
| 17. Insurance | All participants must have a family hospital plan. An insurance police may be purchased from the school district through the Athletic Director |
| 18. Sick/injury | Any illness which may prevent participation must have a doctor's note. |
| 19. Stealing | Will not be tolerated. Will lead to missing a % of contest. Charges may be filed. |
| 20. Equipment | Will be issued and worn appropriately. Do not wear equipment to school. Lose it, abuse it—you pay for it |
| 21. Tobacco | Substance abuse policy and Code of Student in effect. |
| 22. Alcohol | Substance abuse policy and Code of Student in effect. |
| 23. Illegal drugs | Substance abuse policy and Code of Student in effect. |
| 24. Profanity | Disciplinary action |
| 25. Fighting | School policy. Disciplinary action. May be removed from program. |
| 26. Appearance | No earrings at practices or games. Any type of appearance which takes away from the TEAM concept and emphasizes the individual will not be tolerated. |
| 27. Corporal Punishment | Corporal Punishment may be required. |
| 28. Sports Transfers | If removed or quit an in-season sport, an athlete may not go to another sport without the permission of in-season coach/out-season coach/AD until first sport season is completed. The athlete will also have to complete 20 miles before starting the next sport. |
| 29. Multi Sports | Students will be encouraged to participate in multi-sports. Specialization in only one sport is discouraged unless the student and parents decide. |
| 30. School activities | Conflicts should be avoided if possible. Student will not be penalized for being at another school activity. |
| 31. Academic Make-ups | Missing athletic time is strongly discouraged. Athletics is a class |
| 32. Tutoring | When an athlete fails a class for a six week period, they must attend after school/evening tutoring. |
| 33. Withdrawal | Must check in all equipment and meet with head coach. Turn in forms to school counselor. |

34. School Attendance	UIL guidelines on day of contest must be followed.
35. Locker Room	Individual lockers will be kept neat. Room shall be policed and cleaned by assigned personnel.
36. Tardies	It is important to be at the required place at the required time. CP may be required
37. Phones	Limit calls to ONE minute
38. Courtesy	Respect
39. Field House	Male Athletes only in the Field House.
40. Self-Discipline	Not all rules/guidelines/expectations can be listed. Common sense and common courtesy prevail when guidelines are not written

ATHLETICS & EXTRA CURRICULAR ACTIVITIES IS A PRIVILEGE, NOT A RIGHT.

Certain rules and regulations will be additional to general school guidelines

EXTRA-CURRICULAR CODE OF CONDUCT

Extracurricular Activities

Sponsors and coaches of extracurricular activities, including interscholastic athletics and marching band, may develop and enforce codes of conduct that are more stringent than this policy and may condition membership or participation in the activity on adherence to that code of conduct. Extracurricular codes of conduct may take into consideration conduct that occurs outside of the schools' usual jurisdiction. No provision of an extracurricular code of conduct shall have the effect of discrimination on the basis of sex, race, disability, religion, or ethnicity.

Such codes shall be approved by the principal and the Superintendent before they are communicated to the students. Students shall be informed of any extracurricular code of conduct at the beginning of each school year or in the case of interscholastic athletics and marching band, at the time the students report for workouts or practice that occur prior to the actual beginning of classes. Students and their parents shall sign and return to the sponsor or coach a statement that they have read the extracurricular code of conduct and consent to it as a condition of participation in the activity.

Extracurricular activity codes of conduct may include disciplinary measures related to participation in the activity, including removal or suspension from participation. If the conduct for which a student is removed or suspended from the activity is also conduct that violates the general code of student conduct the conduct occurs while the student is not under the school's jurisdiction, the student shall also be subject to appropriate disciplinary action.

The presence of an extracurricular activity code of conduct shall not limit or restrict the availability of removal of school honors or removal from participation in extracurricular activities as a discipline management technique for conduct that violates the general code of student conduct.

Extracurricular Student Code of Conduct

Student participation in extracurricular activities is encouraged. Hooks ISD makes extracurricular activities available as an extension of the regular school program, with one important difference; participation in the regular curriculum is a right afforded to each student,

while participation in the extracurricular program is a privilege that carries additional expectations for acceptable conduct. Students engaging in extracurricular activities represent themselves, but also other students and school districts when performing, competing, or participating in extracurricular activities and while wearing uniforms or other clothing that identifies the students to the community or public in any setting as a Hooks ISD student. For this reason, their behavior must be exemplary and reflect the finest attributes of the total Hooks ISD student body at all times and places.

An important goal of the extracurricular program is to give students direction in developing self-discipline, responsibility, pride, loyalty, leadership, teamwork, respect for authority, and healthy living habits.

Because participation in extracurricular activities is a privilege and not a right, Hooks ISD is authorized to set higher standards for participants of extracurricular activities than it would for those students who choose to participate in extracurricular activities. Therefore, the Extracurricular Code of Conduct extends beyond the Hooks ISD Student Code of Conduct not only in types of behavior prohibited, but also in corresponding consequences and jurisdiction for imposing discipline.

A student is not required to take part in extracurricular activities, nor are they required for graduation. Therefore, extracurricular activities will exceed the expectations for the general student body.

This Extracurricular Code of Conduct will include all students' grades 7-12 participating in extracurricular activities, twenty-four hours a day, seven days a week, and three hundred sixty-five days a year.

It is possible that a student who violated the Hooks ISD Student Code of Conduct will incur consequences from both the appropriate school administrator and from his or her activity supervisor for the same particular violation. It is also possible that a student participation in extracurricular activities could violate the Extracurricular Code of Conduct and be subject to discipline by a coach or sponsor without having violated the Hooks ISD Student Code of Conduct.

Refer to the HISD Extracurricular Substance Abuse Policy in the Student Code of Conduct manual for additional guidelines.

Conduct Expectations

The following conduct is expected of all participants. Failure to meet these expectations can result in disciplinary action by the coach or sponsor.

Student commitment to a team or organization is expected for the entire season or activity. Students are encouraged to participate in more than one extracurricular activity; however without both activity sponsors permission, students may not quit one sport or organization in order to participate in another while the sport or club that he or she quit is still active. Students removed for disciplinary reasons must wait until the conclusion of the previous activity. A notification must be sent to the Athletic Director or District Wide Supervisor.

Students involved in outside organizations are committed to the school program over outside programs, such as YMCA and club teams. Any involvement in outside activities that interfere with or affect performance in school activities without permission of the activity supervisor could be reason for dismissal from team.

Students who participate in extracurricular activities that involve competitions between school and school districts will conduct themselves in a sportsmanlike manner at all times. This includes behavior toward visiting teams or hosting teams as well as the opponent's fans. Hooks ISD participants will be noted for clean, tough competitive play. Praise your opponents and play beyond your ability. Students should arrive for practices, meetings and events on time and be prepared.

Students are responsible for use of all equipment and its return to the school in the best possible condition.

Students on school trips must travel to and from events with the team or group. Exceptions may be requested in writing prior to the event through the campus supervisor. All paper work will be initiated through the activity sponsor and approved by the campus supervisor (acceptable request; church, school, or emergency).

Students who cannot be present for practice, meetings, or events will be responsible for calling the activity supervisor as soon as they are aware that they will be absent. Missed practices, meetings, or workouts will be made-up; however unexcused absences will incur disciplinary action plus a makeup. Excessive absences may lead to removal from the activity. Extended excused absences will be adjusted at the discretion of the activity supervisor.

Practice may not always fall on school days. Failure to practice on these days will lead to disciplinary actions. Activities on Sundays are prohibited by U.I.L. except injury treatment.

Injured or ill students, who are unable to participate, but are able to attend practice, meetings or events are required to dress appropriately and follow directions or activity supervisor. All injuries must be reported to their activity sponsor or athletic coach/trainer. Any injury not reported may not be covered by school insurance.

Students are required to show respect at all times to coaches, sponsors, and school personnel.

Students should follow the rules found in the Hooks ISD Student Code of Conduct. Failure to do so may result in additional disciplinary measures related to the student's participation in extracurricular activities as determined by the coach or sponsor. Failure to comply with the code of conduct could lead to disciplinary action or removal from all extracurricular activities. A list of disciplinary actions for violation of these rules must be given to the Athletic Director or District Wide Supervisor.

Prohibited Conduct

Violations of prohibited conduct will receive the following disciplinary actions.

- First offense: lose 10% of current activity or next scheduled activity.
- Second offense: lose 20% of current activity or next scheduled activity.
- Third offense: removal for one calendar year.

Hooks ISD students who participate in extracurricular activities are prohibited at all times from:

1. Any conduct resulting in arrest and/or citations other than traffic violations from law enforcement officers.
2. Persistent misbehavior (list not inclusive) ISS, AEP, discipline referrals, using profanity, lewd or vulgar language, obscene gestures, fighting, hazing, vandalism, or damaging school property of any school district. Any violation of the persistent misbehaviors may result in removal from the activity by a District Wide Supervisor. Discipline for persistent misbehavior will be handled by the activity sponsor and approved through the District Wide Supervisor.
3. Stealing at school or at a school related activity.

Any violation of the following rules could lead to removal from all extracurricular activities for one full calendar year.

1. Violating the substance abuse policy regarding drugs.
2. Possession or using any illegal weapon.

Alternative school placement: if a student is removed from an activity for more than five days because of a disciplinary reason, the activity sponsor will establish re-entry requirements. A copy of reentry requirements will be sent to the Athletic Director or District Supervisor.

Any excessive failure of classes: Any student that has excessive failures for a continued length of time will have a parent conference and be placed on probation for six weeks. If substantial improvement is not made during this time the student will be removed from that extracurricular activity and cannot join another activity until the previous activity is completed. Once a student has passed all classes he/she may go through a re-entry program to be reinstated to the activity.

Removal from activity: In certain cases students removed from extracurricular activities will have the opportunity to go through a voluntary reentry program to regain eligibility. The length of time missed will determine the amount of time spent in the re-entry program.

In-School Suspensions: Extracurricular participants placed in ISS will adhere to the same guidelines as “No Pass No Play”. They will practice before or after school but will not be able to participate in outside competition until completing their ISS assignment. Any athlete that does not show up on these days for practice will be given an unexcused absence and an appropriate make-up.

Extracurricular Activities Substance Abuse Policy, Grades 7-12

The Hooks Independent School District believes that student use of alcohol, tobacco, NCAA banned substances, and illicit drugs are illegal, wrong and harmful. Consequently, the district has established a code of student conduct that prohibits the use, sale, possession, and distribution of alcohol, tobacco, and illicit drugs by students on school premises or during any school activity, regardless of its location. In addition, this policy covers student conduct during non-school related activities. Compliance with this code of conduct is mandatory, and students shall be disciplined if they are found to have violated this code.

The HISD also recognizes that participation in extracurricular activities is a privilege, not a right, under state and federal law. Students who participate in extracurricular activities are well-known in the community and represent our school district at all times. In addition, these students are role models for the student body, and have a special obligation to conduct themselves at all times in a manner that will not bring discredit to the school district and its student body. Therefore, the District holds students who participate in extracurricular activities to higher standards than students who do not represent HISD before the student body, other school districts, or the general public.

The HISD believes that adolescence is a difficult stage of life during which many lifelong values are acquired. Students often need additional assistance in the development of positive physical, mental, and social skills.

The abuse of alcohol by students is a serious concern in our community. Therefore, students who participate in extracurricular activities may lose the privilege of participation in those activities for any possession, consumption, distribution or sale of alcoholic beverages, illegal drugs or tobacco. The code of student conduct shall contain language that ensures that this policy applies 24 hours a day, seven days a week, and 365 days a year to all HISD students who participate in extracurricular activities.

Rules

THE FOLLOWING RULES APPLY AT ALL TIMES, 24 HOURS A DAY, 7 DAYS A WEEK, 365 DAYS A YEAR TO ALL HISD STUDENTS PARTICIPATING IN ALL EXTRACURRICULAR ACTIVITIES.

1. NO POSSESSION, CONSUMPTION, DISTRIBUTION, OR SALE OF ALCOHOLIC BEVERAGES OR TOBACCO PRODUCTS, NCAA BANNED SUBSTANCES WHICH INCLUDES "MINOR-IN-POSSESSION" WITH CHARGES PENDING.

CONSEQUENCES FOR VIOLATIONS

- a. May be removed from all extracurricular activities for a period of up to five (5) calendar days to allow for investigation of the violation, if needed. These days will count toward the length of any suspension which is imposed due to the student's violation of these rules.
- b. **FIRST STRIKE:** May be removed from all activities for ten (10) percent of the scheduled contests if the students turn himself/herself in by the end of the first school day following the incident. May be removed from all activities for twenty (20) percent of the scheduled contest if the student does not turn himself/herself in by the end of the first day following the incident. The student may still continue to practice, and may be with his/her team at the scheduled contests during the term of removal. The student will not be allowed to suit out. As a condition for reinstatement, the student will be required to attend counseling with parents, guardians or managing conservators in attendance and perform community service projects assigned by the supervisor of the activity.

Consistency will be developed for all activities. Proof of participation will be required for re-entry into the activity.

- c. **SECOND STRIKE:** May be removed from all extracurricular activities for a period of one (1) calendar year (365 days). All other rules with alcohol and tobacco violations are the same and apply as set out herein.
 - d. **THIRD STRIKE:** (and any subsequent violations) of these guidelines could result in the student's privilege to participate in any extra-curricular activities to be revoked for the remainder of his/her high school eligibility.
2. NO POSSESSION, USE, DISTRIBUTION, OR SALE(S) OF CONTROLLED SUBSTANCES.

CONSEQUENCES FOR VIOLATIONS:

- a. **FIRST STRIKE:** May be removed from all extracurricular activities for a period of one (1) calendar year (365 days).
- b. The student will not be allowed to practice with his/her activity
- c. As a condition for reinstatement, the student will be required to attend district approved drug counseling sessions. Attendance of the parent, guardian or managing conservator is required.
- d. As a condition for reinstatement, the student will be required to participate in community service projects assigned at the discretion of the supervisor of the activity.
- e. As a condition for reinstatement, the student will be subject to drug testing at the discretion of the district designee
- f. **SECOND STRIKE:** Any subsequent violation of these guidelines may result in the revocation of the student's privilege to participate in any extracurricular activities for the remainder of his/her high school eligibility.

Monitoring Guidelines

The high school and junior high principals are directly responsible to ensure that these guidelines in all activities, except athletics, are strictly adhered to. The District Athletic Director is responsible to ensure that these guidelines in athletic activities are strictly adhered to. Consistency throughout the district is imperative. No variance will be allowed.

The supervisor of the activity along with the coaches, sponsors, and all other district employees will be responsible to watch for violations of the above rules. A student can be found to have violated these rules only on the basis of credible reports from school district personnel or law enforcement agencies. Credibility of the report will be determined by the principal or assistant principal. Criminal charges that have been filed against the student will automatically be considered credible. The student will have the opportunity to respond to the report in an informal, oral conference with the principal or assistant principal. Suspension decisions shall be

based upon a complete investigation by school officials under the guidelines set herein and under the supervision of the Superintendent.

If the student is involved in more than one (1) extracurricular activity when the violation occurs, then that student will miss the percentage of each activity in which he/she may be involved. Percentages of games, events, or activities missed are the exact percentage. It will not be rounded up or down and could involve quarters, minutes, or partial events as the percentages relates to the activity.

A junior high student who violates these guidelines and has completed the required remedial procedures will be given a fresh start upon entrance at the high school level.

No student will be allowed to participate in any extracurricular activity until the acknowledgment of rules and these guidelines have been signed and returned to the sponsor or coach by the student and parent or guardian.

Other Activities

Students suspended from extracurricular activities under this policy shall not miss any academic class related to any extracurricular activity.

Procedures

Any student removed from participation in all extracurricular activities under this policy shall be given:

1. The reason(s) for the removal.
2. The time and provisions of the removal.
3. The procedures for re-entering the program
4. Information on availability of counseling, as appropriate.
5. The process to appeal the removal.

THE ABOVE PROCEDURES WILL BE IN WRITING AND A COPY WILL BE GIVEN, OR MAILED TO THE PARENTS OF THE STUDENTS